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A-NZ Peppol Stakeholder Working Group - Consistent Data Mapping Focus Group Meeting

Meeting Summary - 28 April 2022

Item #	Outcomes
1	**Introduction** Matt Lewis and Simon Foster welcomed everyone to the group and acknowledged Traditional Owners in Australia and NZ.
2	**Review of the mapping examples** GST Only Invoices A GST only invoice can be sent as an adjustment to the original invoice e.g. when an invoice is incorrectly issued without GST. This can be done by issuing an invoice with two line items: 1. Negative amount to offset previous invoice (no GST); and 2. Original amount with GST added. To create a relationship between the adjustment and the original invoice, the original invoice number should be added using the UBL elements group *cac:BillingReference*, where both the previous invoice number and issue date can be provided. The group agreed it would be beneficial to see this reflected in an example invoice as a part of the working group outcomes, which will be published with other existing sample UBL invoices. PO, buyer reference and default value For an invoice to pass Peppol validation, it must contain either a purchase order (PO) number or buyer reference number. However, not all business types or software solutions deal with either number. Some sending solutions include a dummy value (e.g. "PO" or "NA") in the PO field to pass validation, while others include a dummy value in Buyer Reference. In some cases, the sending solution would include the invoice number in the PO field. After discussing different options, the following recommendation was agreed upon: For new implementations, if neither a PO or Buyer Reference is relevant/available, the default value should be put in the buyer reference field (in the UBL). The recommended value should be: ● BUYER_REFERENCE or NA Existing implementations may not be able to make this change in the near future, and they may still use a dummy value or Invoice Number (e.g. INV-123, 123456, ABC123) as the default value, in either field. In order to reduce processing issues, ideally the receiving C3/C4 solution should have some flexibility, e.g. if the value in the PO field does not match with an existing PO, the

		invoice is treated as a non-PO invoice. It was noted that there may be the opportunity to review this issue in the future with the release of the Peppol International Invoice (PINT), however it will be some time before formal consultation about the PINT can be undertaken.
3		**Recap and next steps** Joshua Eckersely provided a recap of the mapping issues covered so far and the conclusions that the focus group came to. The outcomes are currently being drafted in a document for the group to review. Once the draft is ready, it will be circulated to the group for feedback. Agreed that once the initial topics have been closed that the focus group will continue to meet on a semi-regular basis to discuss new and ongoing mapping issues.
4		**Continue discussions on usage details and organisational specific customer identifiers** Organisational specific customer identifiers Some organisations use specific identifiers to trigger certain workflows. There may be multiple places to include the identifiers, however they may not all be available to senders and/or receivers. If there is no logical place for the data that is supported by senders and receivers, this working group can identify mapping options for organisations to trigger these workflows. As a side note, Simon mentioned that there are conversations within OpenPeppol about developing an advanced invoice which may address some of these issues. Acknowledging the lengthy process to develop specifications for new documents, the group will continue on this topic at the next meeting to develop guidance/recommendations for use with the existing document specification.
5		**Meeting close** The expectation is that one more meeting at the current frequency is required to close off the remaining issues currently on the backlog. The next meeting will be held on 12 May at 11.30am AEST / 1.30pm NZST and will cover: ● "Interim" approach for Organisational specific customer identifier ● Usage details and mapping guidance ● Review draft documented outcomes for closed mapping topics ● Next steps and wrap up this focus group Note: the next meeting will be extended to 90 minutes to allow sufficient time for discussion of the backlog items and draft outcomes. Thanked everyone for their input during the meeting.