

Digital Service Providers Australia New Zealand

Attachments Focus Group
Meeting 1, 11 August 2022

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Today's Agenda

1. Acknowledgement of country
2. Revisit the purpose and scope of this group
3. Common use cases
4. Capabilities to support attachments
5. Wrap up and Next steps

Focus Group Purpose

Purpose

To promote consistent support and management of attachments via the Peppol network to ensure/maximise positive client experience.

Issue Statement:

It is recognised that the support for sending, receiving, and managing attachments (e.g., accessibility, storage etc.) for eInvoices will strengthen data quality and richness, and will maximise positive client experience.

Currently Access Points and C1/C4 business management software (BMS) have varying capabilities for attachments.

Existing implementations may also map attachment related data in different ways, making it difficult for receivers to automatically identify and display attachments to end users.

Expected Outcomes

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Potential to make a Request for Change (RFC) to Peppol for changes to the BIS OR identify changes to the AU/NZ BIS.

Develop guidance in relation to:

1. Expectations for APs and/or BMS around supporting attachments, acknowledging some BMS products may have limited capabilities.
2. Information stored in eInvoice message elements related to the attachment(s) e.g. how to indicate whether an attachment is a rendered image/pdf of the eInvoice, or includes additional/supporting information. Review the proposal from the [Consistent Data Mapping working group](#).

Use cases

Sending and/or receiving capabilities for attachments should be considered in the context of various use cases, for example:

1. Duplicating / rendering of eInvoice data (e.g. image or PDF)
2. Industry specific, e.g. utilities
Invoices may serve additional purposes. E.g. marketing information, meeting regulatory requirements such as Better Bills Guideline (BBG)
3. Meeting buyer's processing needs. E.g.
 1. Customised supporting information, timesheets, payment terms, contract information
 2. Agreements between specific trading partners (ad hoc or regular arrangement). E.g. scanned work order given to a tradie

Capabilities to support attachments

Most APs and BMS now support sending and receiving attachments, with varying capabilities for format, size, and number of attachments.

	AP	BMS
Send <u>rendered invoice</u> as attachment	Most	Varying capabilities
Send <u>supporting attachments</u> at users' discretion	Most	Varying capabilities
Receive attachments	Most	Varying capabilities
Format of attachment	Most support PDF Some support all formats	May only support PDF and spreadsheet
Multiple vs Single	Assuming most APs can support multiple	Varying capabilities
Size limit	Varying capabilities, ranging 10-100mb Size limitation could be for each attachment or total size Size limitation could be driven by AP-BMS integration or BMS's local capability.	

Wrap Up & Next Meeting

- Wrap up
- Next meeting:
 - Review Consistent Data Mapping guidance on attachments
 - Timeframe: Week starting 29 Aug

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